

Town of Grafton
Capital Improvement Planning Committee
Grafton Municipal Center
30 Providence Road
Grafton, MA

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*Meeting Minutes
November 18, 2015*

- I. The meeting was called to order at 6:33 pm. Committee members present were Chairman Hanna, Selectman Craig Dauphinais, Town Administrator Tim McInerney, Clerk Karl Moisan, Lisa Kelley, and Peter Carlson.
- II. A motion was made by Chairman Hanna to approve the minutes from previous meeting; the motion received a second by Peter Carlson. The motion passed unanimously and Selectman Dauphinais absented.
- III. Presentation from Grafton Police Chief Crepeau: Phone System Upgrade and Portable Radio Upgrade. Chief Crepeau made a very comprehensive presentation; including a written proposal from the vendor.
- IV. Town Administrator Tim McInerney distributed the FY17 Capital Budget and an overview and clarification of the main goal of CIPC.
- V. Discussion of Scoring Template. A review of current weights and possible new weights to be determined.
- VI. Selectman Dauphinais discussed the role and mission of the CIPC
- VII. The next meeting was scheduled for December 7, 2015 with a start time of 6:30 PM

There was a motion to adjourn made by Peter Carlson and second by Lisa Kelley. The motion passed unanimously. The meeting ended at approximately 7:45 PM